



**Apprentice Training for the Electrical Industry (ATEI)  
Inside Electrical Apprenticeship Application Process  
Special Announcement  
September 15, 2020**

Apprentice Training for the Electrical Industry (ATEI) will be accepting applications for the Inside Electrical Apprenticeship Program starting 12:00noon on Sept 21, 2020. Applications will be accepted from 12:00noon till 4:00pm every weekday for 2 weeks, ending Friday, October 2, 2020. See the list of Minimum Qualifications for Application (below).

All interested applicants can pick up an Application Packet which contains all of the required forms, documents and application instructions in the rear parking lot of ATEI's Spring Garden Street Training Center. Applicants will need a \$40 money order made out to ATEI.

All applicants must wear a face mask or covering at all time and social distancing will be strictly enforced. Applicants will have 2 weeks to return the required documents. Most documents can be scanned, emailed or faxed back to ATEI. ATEI will provided an Application Packet "Dropbox" in the rear of the Training Center for retuning application documents during the application period. Official transcript records must be sent form the issuing high school or educational institution

Please note that each Application Packet will be individually numbered and cannot be reproduced and shared with other applicants. All applicants will be required to show valid identification, such as a driver's license, when picking up an Application Packet or dropping off application documents.

ATEI Inside Application Location:	1719 Spring Garden Street, Phila., PA 19130
ATEI Inside Application Process Dates:	September 21, 2020 to October 2, 2020
ATEI Inside Application Process Times:	12:00noon to 4:00pm every weekday
ATEI Inside Application Process Fee:	\$40 Money Order payable to ATEI
ATEI Inside Application Document Return Date:	Friday, October 16, 2020
ATEI Inside Application COVID Safety	Facemask / Covering and Social Distancing

## **ATEI Minimum Qualifications for Apprenticeship**

**a. Complete an application form, accurately responding to all questions and items including statements indicating that they are:**

- i. physically and mentally able to safely perform or learn to safely perform essential functions of the job either with or without reasonable accommodations.
- ii. able to get to and from work at job sites anywhere within the geographical area that this apprenticeship program covers.
- iii. able and willing to attend all related classroom training as required to complete their apprenticeship.
- iv. able to climb and work from ladders, poles and towers of various heights.
- v. able to crawl and work in confined spaces such as attics, manholes and crawlspaces.
- vi. able to read, hear and understand instructions and warnings.

**b. Meet the minimum age requirement of 18 at the time of application (must provide evidence of minimum age respecting any applicable State laws or regulations).**

**c. Obtain a qualifying score of 5 (minimum required is “ 4” ) using the electrical industry’ s aptitude test developed and validated by the American Institutes for Research.**

**d. Be at least a high school graduate, or have a GED, or, in lieu of a high school diploma or GED, have a two- year Associate Degree or higher.**

**e. Show evidence of successful completion of: one full credit of high school algebra with a passing grade, or one post high school algebra course (e.g. Adult Education, Continuing Education, Community College, etc.) with a passing grade, or provide evidence of having successfully completed the NJATC Online Tech Math Course.**

**f. Provide an official transcript(s) for high school and post high school education and training. All GED records must be submitted if applicable. (Note: schools shall be requested to obliterate reference to date of birth, years of attendance, graduation date, age, race and sex, if required by State law or regulation.)**

**g. Possess a valid Driver’ s License.**

**h. Submit a DD-214 to verify military training and/or experience if they are a veteran.**